

# **Paducah Gaseous Diffusion Plant**

## **Site Specific Advisory Board**

### **Meeting Minutes**

*January, 1997*

The January 16, 1997, SSAB meeting took place at the West Kentucky Vocational Technical School cafeteria at 6:00 p.m.

The following board members were present: Nola Courtney, Mark Donham, Tommy Fletcher, David Fuller, Vicki Jones, Ronald Lamb, William L. Kressenberg, and Gregory Waldrop. Ex Officio members present were: Annette Hayden and Jimmie Hodges. Also present were: Carlos Alvarado, Jeannie Brandstetter, Bob Carson, Karen Exton, Teresa Fields, Kristi Hanson, Dennis Hill, Chris Marshall, Ray McLennan, Eric Minder, Bruce Phillips, Gary Reside, David Shehee, Jack Stickney, Greg Summers, and Matt Vick.

The meeting minutes from the November 21, 1996, meeting were approved by consensus.

The group of people from Rocky Flats was not able to attend.

Nola Courtney reported on the Membership Drive. Due to the holidays, she has only received one application. She has another application coming. Nola stated that she needs a list of contractors/sub-contractors and a list of labor unions from the plant. Mark and Vicki received a letter from the Mayor of Paducah recommending someone for a board position, although the application has not been received. A suggestion was made that a letter be sent to agencies who need to be represented on the board. Nola will draft a letter if someone can provide her with a list.

The need for SSAB stationery was discussed and Dennis stated that he would see about coordinating some different ideas for the board's approval.

The next item for discussion was Steve Kay's contract. Dennis informed the SSAB that Steve Kay's contract should be ready within the next week. He explained the holdup and the terms of Steve's contract. The proposed contract is attached. Any expenses incurred by the board should be forwarded to Dennis for reimbursement. A request was made for a monthly financial statement. There was a suggestion made that the Budget Committee meet and set up guidelines and procedures for the use of the SSAB budget. It was also discussed that a workplan needed to be set in place for requesting money from the DOE budget. DOE Headquarters will be sending guidelines for the SSAB budget. This meeting is open to the public. A budget meeting for the Paducah SSAB will be held on January 28, 1997, at 6:00 p.m. in the DOE Site Office Building to discuss the budget. Suggestions from this meeting will be presented to the board. On January 23, 1997, there will be an informational meeting in St. Louis for DOE and SSAB chairpersons. It was decided by consensus that Mark Donham would go as the SSAB spokesperson.

The status of the FFA was updated by Jimmie Hodges. The FFA has been sent to DOE Headquarters with approval expected within a few days. Once the approval is received, the document will be open for public comment. A copy of the FFA will be sent to the SSAB when it is final.

Mark gave an update on the subcommittee's comments on the ESD. Due to some confusion, the comments were not sent to DOE. It was agreed that comments would be submitted to the co-chairpersons and they would submit the comments to DOE. It was also agreed that the majority opinion would be submitted, but all views would be presented.

The next meeting will be held on February 20, 1997, at the West Kentucky Vocational Technical School cafeteria at 6:00 p.m. The meeting was adjourned. The public meeting for WAGs 1 and 7 followed.

Tentative Agenda for the February 20, 1997, meeting:

FFA Update  
Membership Update  
Financial Committee Report  
St. Louis Meeting Trip Report

#### Action Items

List of DOE subcontractors - Jimmie Hodges/Jeannie Brandstetter  
List of Labor Organizations - David Fuller  
Draft SSAB Stationary Design - Jeannie Brandstetter  
Copy of request for Steve Kay's contract to SSAB - Dennis Hill  
Draft financial guidelines/procedures - Financial committee  
Copy of FFA to SSAB when final - Jimmie Hodges